

Thailand Nursing and Midwifery Council
Regulation on Criteria for Accreditation of
Nursing and Midwifery Education Institution B.E. 2560 (2017)

In reference to the authority of section 22(3) (c) (y) and with the approval of the Special President of the Council based on section 26 of the Thailand Nursing and Midwifery Act, B.E.2528 (1985) which was revised (Volume 2) in B.E.2540 (1997), the Nursing and Midwifery Council Board has issued the Regulation as follow:

Item 1. This Regulation is called “Nursing and Midwifery Regulation on the Criteria for Accreditation of Nursing and Midwifery Education Institution, B.E. 2560 (2017)”

Item 2. The Regulation shall come into force as from the day following the date of its publication in the Royal Decree (the Government Gazette).

Item 3. Revoke the Regulation on the Criteria for Accreditation of Nursing and Midwifery Education Institution, B.E. 2556 (2013).

Item 4. In this regulation:

“Education Institution” means school, college, faculty, academic division, bureau or educational institution in other names which teach nursing and midwifery curriculum and the graduate could register and obtain the license to practice nursing and midwifery as indicated by the nursing and midwifery profession law and also refer to educational institution which applies to open the school.

“Mentoring Education Institution” means educational institution which gives consultation, advice, assistance and monitoring the new education institution and has been accreditation by Thailand Nursing and Midwifery latest not less than 4 years continuously for 2 times up to the date of mutual agreement between the mentoring education institution and the new education institution.

The duration of the agreement between the mentoring and new education institution must be valid until the first batch of students graduate and the mentoring education institution can sign the agreement with only one new educational institute at a time.

“Curriculum” means the professional nursing and midwifery curriculum at the Bachelor Degree level or the Certificate equivalence to the Bachelor Degree.

“Committee” means the Nursing and Midwifery Council Board.

“Secretariat” means the Secretariat of Nursing and Midwifery Council.

“Administrator of education institution” means Dean or Director of the nursing and midwifery education institution or equivalence.

“Second level administrator” means a full time curriculum lecturer who is the deputy dean, assistant dean, head department or deputy director of the nursing and midwifery education institution or equivalent person who assists in administration of the education institution.

“Lecturer” means a person who holds position of teacher, Assistant Professor, Associate Professor and Professor. This includes other positions that may be called differently in the higher education institution which offers the nursing science programme, has responsibilities to execute the missions of higher education institution and work full time.

Item 5. Education institution which the Committee shall accredit based on the law of the nursing and midwifery profession must follow this Regulation.

Item 6. Education institution which has been accredited by Nursing and Midwifery Council must provide teaching learning based on the standards set by the Council and provide the education at the place where the institution has informed the Council.

Item 7. Education Institution which has teaching and learning methods different from what the Council has accredited including providing the education outside the main campus which the Council has already accredited should follow the process as the new education institution except the Council has indicated otherwise.

Item 8. The Committee shall appoint the subcommittee to review the request of the education institution for accreditation and approval of the basic curriculum and have the responsibility to propose the announcement, limitation, method or detail related to the operation which is not against this Regulation with the approval of the Committee.

Section 1
Education Institution

Part 1
Main missions

Item 9. Education Institution shall have at least 4 main missions.

9.1 Teaching and learning

9.2 Research

9.3 Community service

9.4 Preserving national arts and cultures

Item 10. Education Institution shall provide the teaching and learning based on this Regulation to facilitate the graduates to have the qualification and competencies as stated in the curriculum objectives.

Item 11. Education Institution must conduct research by setting the policy, plan, project, and supportive system; promote research; publish and distribute the research findings to society; and assess the implementation continuously.

Item 12. Education Institution must provide community service by setting the policy, objectives, plan and project; implement the plan and project and assess the implementation continuously.

Item 13. Education Institution must maintain arts and cultures by setting policy, objectives, plan, and project; implement the plan and project and assess the implementation continuously.

Part 2
Organization Arrangement

Item 14. Education Institution must have organization arrangement as follow:

14.1 Set clear philosophy, vision, missions and objectives of the education institution to guide the operation.

14.2 Plan in correspond to philosophy, vision missions and objectives of the education institution, implement the plan, assess the plan and project occasionally and revise the plan to achieve the stated objectives and meet the changes.

14.3 Set the clear structure and job administration system which corresponds to missions and objectives of the education institution, have organization chart, scope of responsibilities and effective job administration system, that is, capable to adapt to meet the changes, use of innovation and new technology in administration and give staff opportunity to participate in planning and making decision on key activities of the education institution.

Part 3

Job Administration

Item 15. Education institution must have the job administration as follow

15.1 Buildings and places

15.2 Budget and finance

15.3 Personnel

15.5 Curriculum and teaching learning administration

15.5 Data and information technology

Item 16. Education institution must have building and place for the education institution to situate properly and have specific spaces for offices; and have appropriate, adequate and necessary spaces for administrative work to facilitate the implementation of the missions and promote quality of life as follow:

16.1 Office of the administrator

16.2 Office of the teaching staff

16.4 Office of the supportive staff

16.4 Spaces to do activities

Item 17. Education institution must have its own budget; have budget plan and budget has been allocated to cover all objectives; and have a system to control, audit and assess the use of budget and finance.

Item 18. Education institution must have adequate number of personnel based on the work and has clear job description, scope, and responsibilities of each position, have the system of recruitment, development, and maintenance of quality and effective personnel and have clear and fair staff evaluation system for the following:

18.1 Administrator

18.2 Teaching staff

18.3 Other supportive staff

Item 19. Administrator of the education institution and second level of administrator must have the following properties

19.1 Hold active license to practice nursing and midwifery profession, level 1.

19.2 Have good moral and ethics.

19.3 Have not been convicted by a final court judgment except being in prison due to carelessness and misdemeanor.

19.4 Do not have negligence diseases as identified by the Council.

19.5 Not a bankrupt person.

19.6 Not being an insane, incompetent or appears to be incompetent person.

Item 20. Administrator of the education institution must have the specific properties and experiences as follow:

20.1 Being a curriculum lecturer or curriculum nursing staff with at least Master's degree in nursing, health sciences, administration or education or have academic rank not lower than Associate Professor in Nursing.

20.2 have experiences in teaching in the education institution at least 5 years.

20.3 hold administrative position the in education institution at least 3 years.

20.4 Work full time in that particular education institution.

Item 21. Second level administrator of education institution must have specific properties and experiences as follow:

21.1 Being the curriculum lecturer with at least Master's degree in nursing, health sciences, administration, or education or have academic rank not lower than Assistant Professor in Nursing.

21.2 Have experience in teaching in the education institution at least 5 years.

Item 22. Administrator of education institution has the following duties:

22.1 Administer the work as per the philosophy or vision, missions, and objectives of the education institution and this Regulation.

22.2 Provide education according to the curriculum that is approved or accredited by the Council.

22.3 Have teaching workload.

22.3.1 Administrator of the educational institution may teach or may not teach. If teach, should not be more than 3 unit hours per week per academic year.

22.3.2 Administrator at the second level should teach not more than 6 unit hour per week per academic year.

Item 23. Curriculum lecturers must

23.1 Have properties as items 19.2 -19.6.

23.2 Have a valid license to practice as Professional Nurse and midwife, level 1 or valid license to practice as Professional Nurse, level 1. A lecturer who teaches maternal and newborn nursing and midwifery courses must have a license to practice as a Professional Nurse and Midwife, level 1.

23.3 Hold at least Master's degree in nursing or other discipline with Bachelor degree in Nursing.

A total number of lecturers who have degree other than nursing must not be more than 15 per cents of the total curriculum lecturers.

23.4 Have experiences in practicing nursing at least 2 years and have experience in teaching nursing in nursing education at least one year.

If the lecturers do not have experiences in teaching nursing in education institution, educational institution must assign mentors who have experiences in teaching that course for at least one semester or arrange for the lecturers to attend a formal training course on teaching and learning.

23.5 For new lecturers who have been recruited when this Regulation is being initiated must have English test scores as per the criteria set by the Higher Education Committee on Standards of English Competency of Curriculum Lecturers.

23.6 Have academic product which is not a part of the education required for the degree and the work was disseminated as per the criteria to appoint a person for academic position at least one product in the last 5 years.

Item 24. Education institution must have the ratio and proportion of education qualification of the lecturers as follow:

24.1 Ratio of curriculum lecturers to full time equivalent student (FTES) not more than 1:6

In case of the new institution, ratio of curriculum lecturers to student (FTES) not more than 1:8

24.2 Ratio of curriculum lecturers or registered nurses who teach practice course to students.

For teaching practice course, number of registered nurses who teach practice course who may work or not during teaching should not be more than 40 per cents of curriculum lecturers in each course.

(1) Ratio of curriculum lecturers or registered nurses who teach practice course who do not do nursing work during teaching to students, not more than 1:8

(2) Ratio of registered nurses who teach practice course are doing nursing work during teaching to students, not more than 1:4

24.3 Proportion of academic qualification of curriculum lecturers.

Proportion of academic qualification of curriculum lecturers with doctoral degree or equivalent to curriculum lecturers with Master's degree shall not be less than 35 per cents of the total number of the curriculum lecturers.

Item 25. Education institution must identify teaching responsibilities and workload of curriculum lecturers as follow:

25.1 Identify duties of curriculum lecturers as per the missions and work load as per criteria set by the education institution and assess the outcomes regularly.

25.2 Teaching workload shall not be less than 6 unit hours but not more than 12 credit hours per week per academic year.

In case curriculum lecturers have work load less than set criteria, the education institution can use the research work to calculate as per the criteria set by the educational institution.

Item 26. Education institution must have the supportive staff with other education qualification as appropriate as needed.

Item 27. Education institution must have the administration work on curriculum and teaching and learning with clear structure and plan on administration of curriculum and teaching and learning, implement the plan and assess the implementation.

Item 28. Education institution must have data and information system for administration, teaching and learning, research, community service and maintenance of arts and cultures.

Section 2

Teaching Learning

Part 1

Curriculum

Item 29. The curriculum which the education institution uses must have been approved or accredited by the Nursing and Midwifery Council as per the Regulation.

Part 2

Buildings and places

Item 30. The education institution must have buildings and places which maintain environment, areas and atmosphere to promote creativity and learning attitude of the students as follow:

30.1 Classroom, Laboratory, library, Audio-visual aids, meeting rooms and other rooms that facilitate various teaching learning models identified in the curriculum.

30.2 Places for extra curriculum activities, recreation and sports.

Item 31. Education institution must have appropriate places for practice and have adequate number of patients for students and facilitate practices.

31.1 Practice in the care facility.

31.1.1 the care facility must provide learning experience as per the course objectives, cover all levels of health care delivery service and areas in nursing.

31.1.2 Patient wards and care units must have administrative systems, system of the documents of the care service and quality control system of nursing, adequate number of staff, have places and atmosphere that facilitate students' learning.

31.2 Practice in the community must cover various community characteristics and consistent with the curriculum objectives.

Item 32. Education institution that assign the students to practice in the afternoon and night shifts must have safe accommodation for students.

Part 3

Education Equipment

Item 33. Education institution must have adequate, appropriate and updated education equipment as follow:

33.1 Education equipment in nursing laboratory is consistent with the equipment in the practice setting.

33.2 Education equipment in the science, health sciences and or computer laboratory.

33.3 Audio-visual aids, instruction media, technology media, computers and others instruction medias.

Item 34. Education institution must have adequate, updated and appropriate instruction media or books in the library which are consistent with the requirement of the teaching staff and students' learning as follow:

- 34.1 Books, publications, and electronic medias.
- 34.2 Textbooks and books as per the course.
- 34.3 Nursing journals, online database

Section 3

Quality Assurance

Item 35. Education institution must have a system and mechanism for internal quality assurance which is approved by the Council and external quality assurance to improve the quality of education institution as follow:

35.1 Internal quality assurance must perform continuously every year and the results of the quality assurance is in good level.

35.2 External quality assurance must operate continuously and been accredited by the Office of Standards and Evaluation of the Quality of Education.

35.3 Quality assurance of the curriculum and teaching learning is in good level at least as per the standard of qualification of Bachelor degree in nursing.

35.4 Clearly utilize all of the results of the internal and external quality assurance in revising and improving quality of education.

Section 4

Students

Item 36. Education institution must manage or operate activities related to students and support the students' activities as follow:

36.1 Have student recruitment system, monitor student's academic achievements and evaluate the quality of the graduates continuously.

36.2 Have student organization, plan of activities or projects, allocate budget to support and develop students' health and learning outcomes based on the standards of qualification of the Bachelor degree in Nursing.

Section 5
Applying for Accreditation

Part 1
Properties of the Person Requesting for Education Institution Accreditation

Item 37. A person who requests for education institution accreditation must have the following properties

37.1 Establish, operate or manage education institution.

37.2 Never been convicted by a final judgement except in prison due to negligence or misdemeanor.

37.3 Do not have negligence diseases as identified by the Council.

37.4 Not a bankrupt person.

37.5 Not being an insane or incompetent person.

In the case that the legal entity requests for the accreditation, manager or the representative of the legal entity must not have been prohibited as per items 37.2, 37.3, 37.4 and 37.5 as well.

Part 2
Submission a Request for Education Institution Accreditation

Item 38. The person who would like to submit a request for education institution accreditation should submit a request to the Secretary-General as per the form issued by the Council with the fee and following evidences

38.1 A copy of the national identification card and home registration book of the applicant.

38.2 A copy of the institution registration book where the institution locates.

38.3 Evidence indicates a status as the founder, operator or administrator of the education institution.

38.4 A report requests for accreditation of education institution.

38.5 Other evidences as identified by the Council.

Item 39. Secretary-General collects the request and other evidences and send to the subcommittee to revise and propose recommendations as soon as possible. The Committee could invite the applicant to provide additional information.

Item 40. Education institution which submits a request to be opened must have the evidence as item 38 and evidence indicates the mutual agreement with mentoring education institution and the following evidences:

40.1 Nursing and midwifery curriculum.

40.2 Agreement document with the mentoring education institution

The request of the first statement shall be submitted to the Secretary-General as item 38 before the recruitment of the new students at least 12 months and the Council will take action as per criteria methods and condition of item 42 by enforcing items 39, 42 and 43 applicable mutatis mutandis.

In case the accreditation period of the education institution is due, a request must submit in advance at least 6 months before the end of the accreditation period by using the items 37, 38, 42 and 43 applicable mutatis mutandis

Item 41. Mentoring education institution has the following responsibilities.

41.1 Provide advice and guide related to the administration of education institution and teaching learning process to achieve quality.

41.2 Care and monitor education institution to provide teaching leaning and manage the education institution as per the Nursing and Midwifery Council Rules on the Criteria for Accreditation of Nursing and Midwifery Education Institution, 2013, Nursing and Midwifery Rules on the Approval of the Professional Nursing and Midwifery Curriculum, 2011; The Announcement of the Ministry of Education on the National Standards Framework of the Qualification of Higher Education, 2509; and the Announcement of the Higher Education Committee on the Practice Guide on the National Standards Framework of the Qualification of Higher Education, 2509 and Nursing and Midwifery Council Rule or Announcement of the Ministry of Education which have been revised.

41.3 Solve the problem and assist the students of the education institution which has recently submitted a request for accreditation in the case that the institution has not been accredited by the Council.

41.4 Report the performance of the education institution to the Nursing and Midwifery Council at least once per year.

41.5 In case the education institution does not follow the recommendations of the mentoring education institution, report the Council immediately.

41.6 Others duties as assigned by the Council

Part 3

Report and Inform the results of the Accreditation of Education Institution

Item 42. The Committee will identify criteria, methods, condition and duration of accreditation in the Announcement of the Nursing and Midwifery Council.

Item 43. When the Committee has agreed to accredit the particular education institution, the Secretary to send the results to be announced in the Government Gazette.

The Secretary-General to inform the results of the accreditation to the applicant who submits the request within 120 days that the Council received the complete sets of evidence.

Section 6

Changes Related to Education Institution

Item 44. Education institution which the Committee has accredited as per this Regulation if there is an increased in students number in the old curriculum or increase the plan to open special programmes or open the additional new curriculum,

a person with the qualification of item 37 could submit a complaint on the changes to the Secretary-General before the admission of new students at least 180 days with the following evidence

44.1 A copy of the national identification card and home registration book of the applicant.

44.2 A copy of the institution registration where the institution locates.

44.3 Evidence indicates a status as the founder, operator or administrator of the education institution.

44.4 Evidence on the detail of changes related to the increase number of students in the old curriculum, add the special programme in the education programme or to open a new curriculum.

44.5 Other evidences, if any,

In case the institution has additional plan to open special semester or open new curriculum in addition to the existed one, the Council may visit the institution as per the criteria, method and conditions stated for the accreditation of the education institution.

Item 45. When the Secretary-General receives the request of item 44, shall take action as per item 43 and perform item 39 applicable mutatis.

Item 46. In reviewing of the changes, the Committee shall perform as per item 42 and 43 applicable mutatis.

Item 47. If the accredited education institution has a change beyond what mentioned in item 44, the founder, manager or administrator shall submit a letter to inform the Committee with detail of changes and attach the curriculum, if any, within 30 days from the date of changes.

When the Secretary General receives the letter as per the first statement, shall submit to the subcommittee to review and provide recommendations before submit to the Committee for consideration. After the Committee has the decision, the Secretary-General inform the person who submitted the changes of to take action as per the decision of the Committee at the earliest. If the change is about the name of the education institution, after the Committee has been notified, the Secretary –General to take action in the Government Gazette.

Section 7

Follow up After the Accreditation of Education Institution

Item 48. The Subcommittee follow up the operation of the education institution who has been accredited or to visit to meet the criteria methods and conditions identified for the accreditation of the education institution.

Section 8

Revocation of the Accreditation of Education Institution

Item 49. The Committee may revoke the accreditation of the education institution if the founder, manager or administrator of education institution.

49.1 Do not acquire the properties or have the prohibited characteristics as identified by this Regulation, or

49.2 Do not administer the education institution as per the Regulation, or

49.3 Do not inform about the changes of education institution or do not practice or do against the criteria and conditions identified by the Committee on accreditation of education institution

Item 50. When the Committee has revoked the accreditation of the education institution, the Secretary-General to perform as per item 43.

Section 9

Fees

Item 51. To ask for the fee as follow

51.1 Accreditation of education institution

51.2 Accreditation of the new education institution

- 51.3 Visit and evaluate the education institution
- 51.4 Visit and evaluate the new education institution
- 51.5 Changes related to education institution

Section 10
Transitional Provisions

Item 52. Any education institution which the Council already accredited and have faculty members with Master's degree in other disciplines and the Council has already accredited as teaching staff and the institution still operate until this Regulation come into force, that particular institution is considered to have the nursing faculty members as per this Regulation.

Item 53. Any education institution which the Committee has accredited before or on the date the Regulation comes into force, that particular education institution is considered accredited by this Regulation until the duration of the accreditation ends.

Item 54. Education institution which submits the request for accreditation before on or on the date the Regulation comes into force, the committee shall review based on the Regulation 2013 until it completes or asks the applicant to revise as per this Regulation.

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